

Port Human Services Teacher/Facilitator

<u>Reports to:</u>	Principal
<u>Supervises:</u>	None
<u>Term of Employment:</u>	12 months
<u>Salary:</u>	State Salary Schedule plus local supplement
<u>FLSA Exempt/Non-Exempt:</u>	Exempt

- Qualifications:**
- Current North Carolina Teacher Licensure
 - Bachelor's degree required
 - Minimum of two years as a teacher (must meet state teacher certification eligibility requirements)

Purpose:

- Act as a positive, supportive role model who guides and influences group activities on a consistent basis that enhances the youth's confidence and self-esteem
- Ensure the progress and welfare of each student and the group through educational programs
- Provide challenging, rigorous and relevant educational experiences for each student affording them the opportunity to achieve their full academic, intellectual, physical, social and emotional potential

Essential Job Functions:

- Plan, prepare, deliver and/or direct instructional activities that actively engage students in meaningful and relevant learning experiences, including opportunities for them to explore application of higher-order thinking skills and to investigate new approaches to applying their learning
- Design and use various instructional strategies, innovations and activities that are research-based and reflective of best practice and compatible with the total program effort
- Differentiate instruction and educational programs and/or projects to meet students' special interests, learning styles and identified level of academic achievement, intellectual and physical ability/social and emotional functioning
- Provide students with regular and ready access to instructional technology and comprehensive materials that support the instructional program
- Maintain knowledge of and implement established curriculum based on clearly defined state standards and integrate subject matter through effective thematic development
- Provide individualized instruction to meet students' needs in basic skills development in English, Reading and Mathematics

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- Provide vocational/career instruction as required
- Provide a positive academic learning climate where students are encouraged to be productive learners and take pride in their work
- Establish and deliver effective classroom management and organizational strategies to maximize time
- Ensure students are actively engaged in learning activities
- Facilitate on-line learning and collaborate with appropriate personnel
- Participate in development, implementation and revision of personal education plans for all program students to include IEP's as required by the Individuals with Disabilities Education Act (IDEA)
- Perform any additional duties as required or assigned by the supervisor

Assessment:

- Conduct standardized and diagnostic testing as required
- Monitor, document and analyze student performance data and use results to make decisions to improve outcomes; performance data to include but not limited to standardized test results, progress monitoring data and classroom assessments

Communication:

Establish and maintain positive and productive working relationships with students, parents, staff and community stakeholders to enhance instructional program

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Physical and Cognitive Requirements:

The major physical and cognitive requirements listed below are applicable to this job classification within Moore County Schools.

Work in this classification is considered **light physical work** requiring the exertion of up to 20 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects.

Must be able to:

- operate a variety of equipment including computers, copiers, overhead projectors, and data projectors
- operate a motor vehicle
- compare, interpret, analyze and generate data and apply basic principles of statistics
- listen and communicate effectively in order to gather, convey or exchange information, including giving instructions, assignments or directions to subordinates or assistants
- respond appropriately to inquiries or complaints
- use tact and courtesy when working and dealing with community
- read, comprehend, and prepare various kinds of communication and information including emails, correspondence, reports, articles, proposals, contracts, policies, charts, spreadsheets, curriculum documents, staff development plans, educational forms and data
- write using prescribed formats and conforming to all rules of punctuation, grammar, diction, and style
- speak before groups of people with poise, voice control and confidence
- apply principles of logical, critical, creative or scientific thinking to define problems, collect data, establish facts, and draw valid conclusions
- deal with abstract and concrete variables
- demonstrate and apply common sense understanding to carry out simple instruction and to make simple decisions
- interpret, infer, analyze, synthesize, and evaluate materials, resources, situations and problems to generate options and solutions
- interpret and carry out oral and/or written instructions
- demonstrate continued professional curiosity and growth
- communicate effectively and efficiently in a variety of settings, using appropriate terminology and by telephone and email
- hear, speak, read, record, and explain information, communication, and procedures
- perform basic math functions to understand and interpret data, to balance budgets
- deal fairly with people beyond giving and receiving instructions
- perform under stress, deal with persons acting under stress and displaying emotional distress and adapt when confronted with emergency situations